

New Brunswick Free Public Library

60 Livingston Avenue, New Brunswick NJ 08901

732-745-5271

Minutes, Board of Trustees

July 27, 2016 5:00 p.m.

1. Announcement of Compliance with Open Public Meeting. Notice of the meeting was sent electronically to the Home News Tribune and was posted in the library, on the library website, and at City Hall.
2. Call to Order.
3. Roll Call. Present: Binde, Celey, Diaz, J. Marchetta, Ortiz; Excused: R. Marchetta, Monus; Staff: Belvin, Crittenden.
4. Approval of Excused Absences. Ortega (Diaz), unanimous.
5. Approval of Agenda. Diaz (Ortega), unanimous.
6. Approval of Minutes for June 15. Diaz (Binde), unanimous.
7. Approval of Bills. Ortiz (Celey), unanimous.
8. Committee Reports.
 - 8.1. Policy Committee. Belvin said he is reviewing logo policy possibilities and the current Disaster Policy.
 - 8.2. Finance Committee. No report.
 - 8.3. Friends' Liaison: Celey reported on the June 22 Friends Annual Meeting where Eileen Flynn, the Middlesex County Clerk was the speaker. She said that the Friends were planning two fundraisers.
9. Staff Presentation. Kim Adams' presentation on the Archives.
10. Director's Report.
 - 10.1. Active Shooter Tour: Belvin has conducted another safety tour and will conduct another at the beginning of August.
 - 10.2. Arts Partnerships: Belvin, Crittenden, and Kavita Pandey attended the State Theatre's Arts Partnerships: Building Better Communities Together on July 27. Panelists included Ronald G. Rios, Middlesex County Freeholder Director; Etta Denk of Bank of America; Bill Engel, the President of the Hyde & Watson Foundation; and Susan Stucker of the New Jersey Symphony Orchestra.
 - 10.3. Cinco de Mayo: Belvin said that as previously mentioned, the Cinco de Mayo celebration on May 7 was in collaboration with Lazos América Unida and the New Brunswick Cultural Center. The celebration included a showing of the movie *Cinco de Mayo*, followed by storytelling by re-enactor Domingo Camarillo as Benito Juárez, President of Mexico; as well as ethnic refreshments donated by local restaurants; Mexican folk music; face painting; sombrero crafts; and an outdoor piñata. At 12:30 p.m., a parade to Boyd Park took place with a fire truck and color guards. There were food vendors, children's activities, as well as music and dance performances in the Boyd Park. There were seven hundred people in attendance at Boyd Park. Additional program sponsors were the Puerto Rican Action Board (PRAB) Family Harmony Success Center, and the Professional Latino Firefighters of Central New Jersey: New Brunswick Chapter. This event was promoted and covered by WUEY 103.9 FM La Costena. This was a part of the Latino American: 500 Years of History grant.
 - 10.4. Guest Portraits: Bernadette Rogoff, the art historian, has confirmed that the Moses and Lydia Guest portraits are by James Martin.
 - 10.5. Henry Guest House: One of the air conditioning units failed and had to be replaced.

- 10.6. HTTPS: LMxAC is switching from HTTP to HTTPS, the secure version of HTTP which encrypts all traffic between a web browser and a server so that there is improved confidentiality of library usage.
 - 10.7. Hungarian Collection: Belvin and Iren Ruschak are discussing options for this collection which has very low usage.
 - 10.8. Cell Phone Recording: Belvin informed the Board that another library had had issues with members of the public recording their interactions with staff members. There was a discussion of the limits that could or could not be imposed.
 - 10.9. Immigration Integration Committee: Belvin attended the Central New Jersey United Way's Immigration Integration committee meeting on July 27.
 - 10.10. K9: Detective John Drury conducted a presentation on July 20 with the City's two K9 dogs, Odin and Moose. He also will be conducting a training session at the library in August.
 - 10.11. Literacy: One literacy volunteer reported that his January to June attendance was 311 compared to 174 last year.
 - 10.12. LMxAC: LMxAC is also doing a bingo game to encourage patrons to use multiple libraries.
 - 10.13. Municipal Identification: Belvin attended a meeting on June 30 about municipal identification cards. He noted that he emphasized at the meeting that database security was extremely important and that connection to the library's patron and circulation database would have to meet the standards of library confidentiality.
 - 10.14. NJLA: The proposed state bond referendum for library construction will not be on the 2016 ballot but may be on the 2017 ballot. Assemblyman Danielsen of the 17th District is one of the sponsors.
 - 10.15. Reference: Another library had an elderly patron who calls several times a day with requests for obituaries. They recently found out that she uses the information to settle disputes with her friends. One day, she called and asked for Donald Trump's obituary. When she was told that there is no obituary available for someone still living, she got mad and hung up in a huff. Belvin also spoke of a reference question about the Volkswagen plant that was almost put into operation in North Brunswick. Originally intended to a Packard plant, it was used to produce war materials during the Korean War, was sold to Volkswagen, then to a wire company, and was the site of very large fire last year.
 - 10.16. Rutgers Community-University Research Partnership Grant: Belvin and Adams have attended two meetings about this project.
 - 10.17. Spanish. Chelsea Woods-Turner and Kym Kirkley are improving their Spanish by participation in one of the Conversation Café groups.
 - 10.18. Vultures: Two baby vultures were removed by Animal Control on June 24 and later relocated to a doghouse on the rear roof. One of the young birds was seen on July 27 with almost all of its feathers.
 - 10.19. Summer Teen Volunteers and New Brunswick High School Job Shadowing Students: The library is hosting teen volunteers in addition to high school students participating in Summer Youth Employment Program through the New Brunswick School-Based Youth Services program which is offered in partnership with RWJUH Community Health Promotion Program.
 - 10.20. Young Athletes: Karen Stuppi is starting a new program this fall for children ages 2-7 called Young Athletes which is sponsored by the Special Olympics. The goal is to get children with intellectual disabilities into the library and do very basic physical activities. Special Olympics provides the equipment for the program. The program is open to all children, not just those with intellectual disabilities.
11. Unfinished Business.

12. Old Business.
 - 12.1. New Jersey State Library Trustee Institute will be September 10. Celey is attending.
13. New Business.
 - 13.1. A Resolution of Appreciation to Mireya Alfonso for Her Contributions To New Brunswick Free Public Library Board Of Trustees. Whereas Mireya Alfonso was first appointed as the Superintendent's Representative to the Library Board of Trustees in August 2007 and has for nearly a decade consistently advocated for improved and increased library services and promoted the library and Whereas Mireya advocated to ensure the best library service to the children of our community and participated in the development of library policies in order to provide equitable access to and community awareness of library services and Now Therefore Be It Resolved by the Board of Trustees of the New Brunswick Free Public Library on this 27th day of July 2016, that it hereby expresses its appreciation personally and on behalf of the citizens of New Brunswick to Mireya for her service to the community and further expresses its good wishes to her in the future. Celey (Ortiz), unanimous.
14. Other Matters.
 - 14.1. LMx Awards Reception will be December 6.
15. Public Comment.
16. Adjournment.

Next Meeting August 24