

Board of Trustees
Beth Binde, Pres
Mireya Alfonso
Deborah Celey
Carmen Diaz
Nilda Gutierrez
Josephine Marchetta
Russell Marchetta
Karen Monus
Benito Ortiz
Cecilia Claffen (1922-2015), Emeritus

New Brunswick Free Public Library

60 Livingston Avenue, New Brunswick NJ 08901

732-745-5271

Minutes, Board of Trustees December 9, 2015 5:00 p.m.

1. Announcement of Compliance with Open Public Meeting. Notice of the meeting was sent electronically to the Home News Tribune and was posted in the library, on the library website, and at City Hall.
2. Call to Order.
3. Roll Call. Present: Celey, Diaz, Gutierrez, J. Marchetta, R. Marchetta, Monus; Excused: Alfonso, Binde, Ortiz; Staff: Belvin, Crittenden.
4. Approval of Excused Absences. Celey (Gutierrez), unanimous.
5. Approval of Agenda. R. Marchetta (Celey), unanimous.
6. Approval of Minutes for November 18. Celey (R. Marchetta), unanimous.
7. Approval of Bills. Monus (Celey), unanimous.
8. Closing Policy and Calendar of Operations 2016. Monus' suggestion about the Lincoln Birthday Presidents' Day weekend had been included in the proposed calendar. Monus (Celey), unanimous.
9. Committee Reports.
 - 9.1. Nominations. The committee had reported previously that the slate proposed would be J. Marchetta, President; Binde, Vice-President, Celey Secretary, and Ortiz, Treasurer.
 - 9.2. Policy Committee.
 - 9.2.1. Circulation and Registration Policy.: The Board approved the creation of a library card category for patrons who do not wish to borrow materials, are just temporary residents of New Brunswick, and lack sufficient identification to register for a regular library card. Celey (Gutierrez), unanimous.
 - 9.3. Finance Committee. In Ortiz's absence, Belvin discussed the amount of encumbrances.
 - 9.4. Friends' Liaison: The Friends moved their December program to December 19. It will be the Marshall Hand and Drum Ensemble.
10. Staff Presentation. Chelsea Woods will do a presentation on Tween services on February 24. Kim Adams' presentation will be April 27.
11. Director's Report.
 - 11.1. Children's: The Holidays Around the World program will be December 19.
 - 11.2. Curiosity Creates: The zine kickoff will be Saturday, January 16, 2016 at noon.
 - 11.3. Guest Portraits: Belvin picked up the portraits in Philadelphia and is arranging for secure hanging. The Guest family has stopped by and is very pleased with the restoration and framing.
 - 11.4. Judy Freeman: MS. Freeman has donated another ten cartons of books.
 - 11.5. Literacy: Belvin and Pandey have been invited to join the Board of Advisors for The Conversation Tree: Community-Based Language Partnerships.
 - 11.6. NJLA: Belvin attended the NJLA Public Policy 101 program. He noted that New Jersey public libraries receive on average about 2% of local taxes collected and that the average per patron served of public libraries in New Jersey was \$52.00.
 - 11.7. Taxes: The Rutgers VITA volunteers will be at the library on Friday and Saturdays from February 5 to April 9. They will be restricting their assistance to those making less than \$54,000 this year. They also will have Spanish speaking assistance available.

- 11.8. Volunteers: The library continues to cooperate with the Middlesex County Probation office in serving as a worksite for people needing to do community service.
- 11.9. Young Adult: Wagner has added Playaways to the collection. These are self-contained audio books.
- 12. Unfinished Business.
- 13. Old Business.
- 14. New Business.
- 15. Other Matters.
- 16. Public Comment.
- 17. Adjournment.

Next Meeting January 27