

Board of Trustees
 Josephine Marchetta, Pres.
 Beth Binde
 Deborah Celey
 Carmen Diaz
 Russell Marchetta
 Karen Monus
 Benito Ortiz
 Nicole Tracy
 Janice Baldwin Williams
 Cecilia Clafien (1922-2015), Emeritus

New Brunswick Free Public Library

60 Livingston Avenue, New Brunswick NJ 08901

732-745-5271

Minutes, Board of Trustees

April 26, 2017 5:00 p.m.

1. Announcement of Compliance with Open Public Meeting. Notice of the meeting was sent electronically to the Home News Tribune and was posted in the library, on the library website, and at City Hall.
2. Call to Order.
3. Roll Call. Present: Binde, Celey, Diaz, J. Marchetta, R. Marchetta, Monus, Ortiz, Tracy, Williams
Staff: Crittenden.
4. Approval of Agenda. Ortiz (Celey), unanimous.
5. Approval of Minutes for March 22. Ortiz (Monus), unanimous.
6. **Financial Disclosure Forms: Due April 30.**
7. Committee Reports.

7.1. Policy Committee.

7.1.1. Circulation and Registration Policy.

New registrations are for six months. Renewals for resident patrons are for three years, one year for non-residents, and Computer Use registrations are for six months. ~~Patrons are required to clear their account at this library and any reciprocal borrowing library before renewal or replacement of their card.~~ Monus (Williams), unanimous.

7.2. Finance Committee.

7.2.1. City Budget has been submitted to Council and the vote on it may be May 3.

7.3. Friends' Liaison: The Friend's Book Sale sold 1,676 items (1,699 in 2016) and raised \$2,138 (\$2,123 in 2016). The Friends annual meeting will be June 7. The fundraiser at Houlihan's will be Monday May 8. Arthur Murray Dance program will be May 3.

8. Director's Report.

8.1. Annual Report: The annual report required by the State Library has been submitted.

8.2. Blocked Patrons:

Outstanding Fines (Only includes patrons whose cards were not expired and who did not have bills for unreturned items).	<\$5.00	\$5.00 to \$9.99	\$10.00 to \$24.99	>\$25.00
Juvenile	442	42	27	0
Adult (Including YA)	726	95	78	10

8.3. Career Connections: An example of the service from Career Connections is the patron who had been a house framer and who worked with one of the counselors in November and December. The patron lived in a halfway house and had mandated court sessions that interfered with finding regular work. The counselor designed his resume to target skills rather than work history and focused the job search on temporary work. This helped him establish a recent work history without losing temporary housing and retained the required flexibility to meet court requirements. The patron commented that, "The library showed me how to use the tools and do

online job search. This is something I never did before.” A budget amendment has been filed to increase the amount charged to administrative overhead. The grant has been renewed for another year.

- 8.4. Children’s Room Attendance: Read and Play for children 0-4 has increased to an average of 17 per session. Karen Stuppi represented the library at the Children's Fun Fair at Redshaw School on Saturday, April 22.
- 8.5. Cinco de Mayo: The Cinco de Mayo program will be on May 6.
- 8.6. Curiosity Creates: The cameras purchased for this program will be used during the Summer as part of the ASK Club Summer activities. During this Spring the ASK Club has made things such as propeller driven cars and worked on coding and circuitry.
- 8.7. Elevator: During the last inspection, the elevator inspector noted that there was no registration number for the lift in the Henry Guest House. Elvin Ortega is exploring whether this was actually necessary since all the previous inspectors had not required it.
- 8.8. Holi: The attendance was about 300.
- 8.9. Literacy: There are six conversation groups operating. The beginners group has an average attendance of twelve. A grant request has been submitted to Better World Books to fund a facilitator for the beginners group since it is operating currently on a volunteer basis.
- 8.10. LMxAC: Because of the extensive use of Hoopla, member libraries will now be sharing part of the cost. This will result in a \$415 expense for this library in 2017.
- 8.11. MASST: The Global Family Research Project (GFRP) and the Public Library Association (PLA) recently released their latest joint report, Ideabook: Libraries for Families. The library is featured in the Ideabook for its annual summertime Math and Science Story Time for children ages 3-5. The program, originally started in partnership with Rutgers University, brings math and science concepts to young learners in a bilingual format that encourages parent participation.
- 8.12. MakerSpace: Makers Day was March 24. The button maker had to be replaced since it was worn out.
- 8.13. New Brunswick Canada: A library in another state was returning two books to the Fredericton Public Library and for no apparent reason sent them to this library. The books have been forwarded to Canada but in the email correspondence, it was mentioned that in 2001 a newly elected Member of Parliament, much to his embarrassment, had distributed a calendar to his constituents that included two pictures of New Brunswick NJ.
- 8.14. Newspaper Digitization: The New Brunswick papers have now been digitized through 1926 (Sundays through 1929).
- 8.15. NJLA: On April 11, Belvin and Chelsea Woods-Turner met with Assemblyman Danielsen’s Chief of Staff, Wayne Dibofsky, for NJLA Library Advocacy Week. Mr. Dibofsky was very interested in the MASST program. Belvin and Kavita Pandey met with Senator Smith on April 25.
- 8.16. Photography: The first photography workshop was on April 20 with an attendance of 41. The next workshops are April 27 and May 4. The library is printing the entries of the New Brunswick High School students since their printer is not operable.
- 8.17. Poetry: The poetry reading was on April 24. Approximately 40 poets read.
- 8.18. Rutgers Day: The library will again be represented at Rutgers Day.
- 8.19. Social Work Intern: Maria Hernandez’s last day was April 21. She supplied us with a detailed account of her experiences. One of the many challenges in assisting the patrons were those patrons who were working but did not have enough income to secure affordable housing. Another challenge was in dealing with patrons who appeared to be mentally ill but unaware of their situation.

- 8.20. Tax Help: The volunteers from Beta Alpha Psi, the Accounting and Finance Honors Society at Rutgers helped 323 people file their taxes for 2016.
 - 8.21. Tutoring: The Rutgers tutors last day will be May 10.
 - 8.22. Wireless: Wireless availability in the Henry Guest House required a new account and drop from Cablevision. The cable hookup has been installed.
 - 8.23. YAAR Meeting: Staff members attending the Helping Immigrant Neighbors shared what they learned with the other staff on April 4.
9. Unfinished Business.
 10. Old Business.
 11. New Business.
 - 11.1. NJLA Request for Resolution Supporting School Libraries, Williams (Ortiz), unanimous.
 - 11.2. NJLA Request for Resolution Supporting Library Capital Construction. Ortiz (Monus), unanimous.
 12. Other Matters.
 13. Public Comment.
 14. Adjournment. Williams (Diaz), unanimous.

Next Meeting May 24, 2017

A Resolution In Support Of the Need for Highly Effective School Library Media Programs in New Jersey.

The New Brunswick Free Public Library Board of Trustees recognizes the need for highly effective school library media programs in every school, staffed with certified school library media specialists, instructing students in a standards-based Information Literacy curriculum (which includes digital, visual, media, textual, and technological literacy).

Whereas: New Jersey's College and University Librarians acknowledged that many college freshmen are poorly prepared to conduct college-level research, requiring professors and librarians to spend more time than they should on basic skills; and

Whereas: Business leaders see a significant deficiency among recently hired high school graduates in their ability to solve problems and apply the critical-thinking skills they need in a knowledge-based economy; and

Whereas: Student skills in evaluating information is lacking; and

Whereas: The National Council of Teachers of English recognize that resource-rich school libraries and certified school library media specialists play key roles in promoting information literacy.; and

Whereas: Educational research demonstrates that the services of school library media specialists and supported collections enhance student achievement; and

Whereas: The New Jersey Library Association has stated that school libraries are a safe learning environment where all students have equal and equitable access to learning, support, and information for personal and educational purposes; and

Whereas: We recognize that the Digital Divide still exists, and many of our children still do not have access to electronic resources (the Internet and educational databases) at home;

Resolved: That the New Brunswick Free Public Library Board of Trustees urge Local Educational Agencies, the New Jersey Department of Education and state legislators to make an increased commitment in funding and support for highly effective school library programs, staffed with certified school librarians who instruct students in a standards-based Information Literacy curriculum, accessible to all children.

Approved April 26, 2017 by a unanimous vote

Deborah Celey, Deborah Celey, Secretary

A Resolution In Support Of the New Jersey Library Construction Bond Act.

The New Brunswick Free Public Library Board of Trustees recognizes the need for the “New Jersey Library Construction Bond Act” A222 / S2171.

Whereas, Assembly Bill A222, the New Jersey Library Construction Bond Act, authorizes the issuance of \$125,000,000.00 in general obligations bonds to finance capital projects and;

Whereas, it has been over fifteen years since a library construction bond program has been developed by the State of New Jersey; and

Whereas, numerous public library facilities need capital funding to provide physical and technological improvements to meet the growing needs of their communities, and

Whereas, many public library facilities in New Jersey are not ADA compliant and therefore limit access to library services to thousands of New Jersey residents;

Resolved: That the New Brunswick Free Public Library Board of Trustees urges the Assembly and State Senate to approve “New Jersey Library Construction Bond Act” A222 / S2171.

Approved April 26, 2017 by a unanimous vote

Deborah Celey, Deborah Celey, Secretary